

Lee Township  
Regular Meeting Minutes  
February 10<sup>th</sup>, 2025

The Regular Meeting of the Lee Township Board was called to order at 7:30 pm at the Lee Township Hall, located at 877 56<sup>th</sup> Street, Pullman, Michigan.

**Members Present:** Supervisor Rawson, Clerk Blackburn, Treasurer Godlew, Trustee Hatfield, Trustee Lewis.

**Members Absent:** None.

**Amendments:** None.

**Board Comments:**

Trustee Lewis:

He met with Beautify Pullman and recommended that the building, formally known as the library, provide copier, fax, and notary services. Trustee Hatfield noted that this would duplicate services already available through PHP (People Helping People) in Pullman.

He also inquired whether Clerk Blackburn had contacted the township attorney. Clerk Blackburn confirmed she had reached out to Township Attorney Roxanne Seeber. Clerk Blackburn read the following from the email received from Attorney Seeber:

There is no “tiny home” statute in the state. Even if there was one--- a Township, even without zoning, would have the authority to regulate minimum sizes UNLESS that non-existent statute also specifically eliminated the Township’s authority to regulate.

Clerk Blackburn:

Let the board know that our first electronic submission of W2s was complete for the end of 2024 at the end of January. Treasurer Godlew confirmed that we have issued one unified W2 for folks that receive paychecks from both the Fire and First Responder accounts. If any employees of the township did not receive their W2s by mail, please reach out to Clerk Blackburn to receive a replacement. Further, if there are any adjustments needed in your employee file such as address changes, simply email the clerk at [clerk@leetwp.org](mailto:clerk@leetwp.org).

Regarding the invoice for early voting from the City of Fennville in the amount of \$2,612.40. The city has placed a reimbursement request with the state and are hoping that a portion of these funds will be reimbursed. There is active legislation in the state of Michigan regarding the status of these early voting reimbursement potentials.

Beautify Pullman would like to share the date of community events we have planned for Summer 2025:

On Memorial Day, Monday, May 26th, we will be hosting a free community picnic in the town square before the VFW Memorial Day parade.

On Saturday, June 14th, we are sponsoring a community-wide yard sale in Pullman Town Square

The Farmers Market will be on Saturdays from 9am - noon from June 21st through August 30th.

The Summer concert series will be on Saturday evenings from 7-10pm from June 28th to August 2nd. We are working to get food trucks at every concert.

**Citizens Comment:**

Sally:

Sally read a report from our road commission leader Chuck Pugh:

He wants to see these high priority stretches of road upgraded:

54<sup>th</sup> street from 102<sup>nd</sup> to baseline

50<sup>th</sup> from 104<sup>th</sup> to 102<sup>nd</sup>

51<sup>st</sup> from 104<sup>th</sup> to the curve

**Guest Speakers:** None.

**Approval of Regular Board Minutes:**

*A motion was made by Godlew and seconded by Hatfield to approve the previous months regular meeting minutes as presented. All voted "Aye." Motion carried.*

**Approval of Special Board Meeting Minutes:** None.

**Treasurer's Report:** The Treasurer's report was read by Treasurer Godlew.

*A motion was made by Rawson and seconded by Hatfield to receive the Treasurer's Report as given. Roll call - Supervisor Rawson - yes, Clerk Blackburn - yes, Treasurer Godlew - yes, Trustee Hatfield, - yes Trustee Lewis - yes.*

**Commissioners Report:**

County Commissioner Brad Lubbers presented that there will be hazardous waste collection events scheduled for 2025. The closest one to Lee will be Fennville city council parking lot on June 14<sup>th</sup>. There will also be a tire collection event hosted in Casco township on August 16<sup>th</sup> which will include ag tires and tires with or without rims. All you need to participate in your ID to show you live in the county.

The county used to do two separate meetings one at 9am and the second was at 1pm. These have been combined now to host starting at 9am.

The drain commissioner's office has moved, the new location is:

County Services Building

3283 122nd Ave.,

Allegan, MI 49010

**Allegan County Clerk Report:** None.

**Deputy Report:** Supervisor Rawson read the report from Deputy Godsey. For January in Lee Township there were 135 total calls. 14 traffic stops, 5 citations, 41 out of 135 calls were taken in Lee, the canine unit and Deputy Godsey made 25 arrests in Lee, and assisted on 25 calls for service. He drove 2,418 miles.

**Fire Department/ EMS Report:** None.

**Code Official Report:** None.

**Assessor's Report:** Heather Jahr: Emailed report read by Rawson:

**February Update to Lee Township Board from Assessor**

- **BOR**

The 2025 Lee Township Assessment Roll has been finalized. Assessment Change Notices being printed and should be to mailboxes some time late this week or early next. The Change Notices will include instructions on how to appeal if the property owner believes the indicated Assessed Value is not reflective of 50% of the market value of the property. All petitioners must complete form L-4035 “Petition to Board of Review” and provide evidence to support their opinion of value.

BOR members will be virtually attending the mandatory bi-annual training on February 18<sup>th</sup>. This training will ensure all Lee Twp BOR members are in compliance with the required state training for the remainder of their appointed term.

Please note the March Board of Review dates are as follows:

- March 4<sup>th</sup> – Organizational Meeting – 6:30pm
- March 12<sup>th</sup> – Appeals Meeting – 2:00pm - 5:00pm & 6:00pm - 9:00pm - Appeals Meeting
- March 13<sup>th</sup> – Appeals Meeting - 11:00am - 2:00pm & 3:00pm - 6:00pm - Appeals Meeting

- **SPLITS**

There have been no additional actions approved since the January Township Board Meeting.

- **PROPERTY EXEMPTIONS**

As I review parcels that are exempt from property tax, I am finding that most parcels that hold an exemption on the Assessment / Tax Rolls have never applied to receive an exemption. Property owners must prove, with a “preponderance of evidence” that they qualify for any exemption claimed. Throughout 2025 all property owners claiming exemption will be ask to re-apply for the exemption they currently receive in order to assure they qualify. Please note. I will send multiple letters to these property owners requesting an application be filed. Failure to comply with request for filing an application for exemption will result in denial of the exemptions and the parcels will become “Taxable”.

**Ambulance Reports:** None.

**Building Inspector’s Report:** Building Inspector’s report was read by Supervisor Rawson. There were 4 electrical inspections, 7 electrical permits, 2 mechanical permits, 4 building inspections, 21 building permits.

**Cemetery Report:** AJ is looking forward to continuing mowing and general maintenance in the coming year.

**Transfer Station Report:** Transfer station report was read by Treasurer Godlew. A total of 23 tickets were collected for a total of \$1,006.00.

**Lake Board:** None.

**Newsletter Report:** None.

**Holiday Committee Report:** None.

**Pullman Pride Report:** None.

**Road Committee Report:** None.

**UNFINISHED BUSINESS:**

Review insurance quote from VFIS and Glatfelter public entities:

*A motion was made by Blackburn and seconded by Godlew to enter into contract with VFIS for insurance coverage for the township up to \$45,000 per year. Motion carried. Roll call - Supervisor Rawson - yes, Clerk Blackburn - yes, Treasurer Godlew - yes, Trustee Hatfield, - yes Trustee Lewis - yes.*

Upon issuance of coverage, treasurer Godlew will work with BHS to get a pro-rated refund. Supervisor Rawson will work with VFIS to get one more updated quote and enter into contract based on the motion that was carried.

**NEW BUSINESS:**

Allegan county lakeshore cleanup

A letter from Jim Dyer was read by Supervisor Rawson.

Allegan county lakeshore cleanup is requesting use of the transfer station for a cleanup initiative the group intends to perform in the township from April 14<sup>th</sup> – April 18<sup>th</sup>. They are requesting the use of the transfer station on April 19<sup>th</sup>.

*A motion was made by Rawson and seconded by Hatfield to approve the use of the transfer station on April 19<sup>th</sup> for the Allegan county lakeshore cleanup. All voted “Aye.” Motion carried.*

Changes to light contract with Consumers Energy at 2<sup>nd</sup> street and 109<sup>th</sup> Ave.

A draft resolution was proposed by Supervisor Rawson to enter into contract for the change of the lighting as proposed by Consumers Energy.

*A motion was made by Rawson and seconded by Hatfield to approve and adopt the proposed resolution. Motion carried. Roll call - Supervisor Rawson - yes, Clerk Blackburn - yes, Treasurer Godlew - yes, Trustee Hatfield, - yes Trustee Lewis - yes.*

**Payment of the Bills:** Presented by Clerk Blackburn, totaling \$34,638.50.

*A motion was made by Godlew and seconded by Hatfield to approve the payment of the bills for a total of \$34,638.50. as presented by Clerk Blackburn. Motion carried. Roll call - Supervisor Rawson - yes, Clerk Blackburn - yes, Treasurer Godlew - yes, Trustee Hatfield, - yes Trustee Lewis - yes.*

**Correspondence:** None.

**Adjournment:**

*A motion was made by Rawson and seconded by Hatfield to adjourn the meeting. All voted “Aye.” Motion carried.*

Meeting adjourned at 8:23pm.

Minutes submitted by: Kathryn Blackburn, Clerk